

*Canton Preparatory High School
Board Meeting Minutes
Wednesday, February 3, 2016 at 6:00 pm*

Meeting held at:

Canton Preparatory High School
46610 Cherry Hill Road
Canton, MI 48188

BOARD OF DIRECTORS:

PRESENT

UNABLE TO ATTEND

Carl Berry – President	X	
Brooke Franklin - Director	X	
Ted Lang – Vice President		X
Marco Lollo – Treasurer	X	
Ashlee Sherman – Secretary	X	

Non-Board Members Attending:

- 1) Dave Angerer – PrepNet Director of Educational Services
- 2) Matt Chesney – Principal
- 3) Sharon Kapanowski – Parent
- 4) Kimberly Koshowsky – Parent
- 5) Clee Lewis – Parent
- 6) Sean McAnally – PrepNet Board Relations
- 7) Parent of Student #14501
- 8) Randy Remenap – GVSU Field Representative
- 9) Stephanie Roberts – Assistant Principal

1. CALL TO ORDER

Mr. Berry called the meeting to order at 6:02 p.m.

2. ROLL CALL AND APPROVAL OF AGENDA

Roll call was taken.

A motion was made by Ms. Sherman and supported by Mr. Lollo to approve the agenda as presented. The motion was approved unanimously.

3. PUBLIC COMMENTS ON AGENDA ITEMS

The Board received a question from the public about the Parent Satisfaction Survey results that were scheduled to be reported.

4. DUE PROCESS APPEAL HEARING

A motion was made by Ms. Sherman and supported by Ms. Franklin to enter closed session, at the request of the parent, for the purpose of considering a due process appeal pursuant to section 8(b) of the Open Meetings Act, MCL 15.268(b). The motion was approved unanimously and the Board entered closed session at 6:04 p.m..

The Board resumed open session at 6:24 p.m.

A motion was made by Ms. Sherman and supported by Mr. Lollo to uphold the proper application of the Handbook by the School Leadership Team regarding the long-term suspension of Student #14501, and to deny the appeal submitted by the student's parent. The motion was approved unanimously.

5. REPORTS

a. Secretary's Report

i. *Review and Approval of November 11, 2015 Regular Board Meeting Minutes*
The Board reviewed and discussed the November 11, 2015 Regular Board Meeting minutes. A motion was made by Ms. Sherman and supported by Ms. Franklin to approve the November 11, 2015 Regular Board Meeting Minutes as presented. The motion was approved unanimously.

ii. *Board Correspondence*
There was no Board correspondence to report.

b. Treasurer's Report

i. *2nd Quarter Financials and Invoices*
The Board reviewed and discussed the 2nd Quarter Financials and Invoices.

ii. *Board Fund Report*
The Board reviewed and discussed the Board Fund Report.

A motion was made by Ms. Franklin and supported by Ms. Sherman to receive and file the 2nd Quarter Financials and Invoices and Board Fund Report. The motion was approved unanimously.

c. Authorizer Comments

Mr. Remenap reminded the Board of upcoming Board term expirations and re-nominations.

He also shared about the GVSU Siedman College of Business Entrepreneur Camp, stating more details will be available soon as to how Canton Prep students may be able to take part.

Mr. Remenap presented the Board with the 2014-15 Academic Grant. A motion was made by Ms. Franklin and supported by Mr. Lollo to accept the 2014-15 Academic Grant. The motion was approved unanimously.

d. Management Reports

i. *School Leadership Report*

Mr. Chesney provided an enrollment and application update and an overview of the upcoming Recapture Academy credit recovery program.

He updated the Board on two recent disciplinary incidents. The Board commended Mr. Chesney for his handling of the situations, and provided additional insight and advice as to how to continue to promote a positive school culture.

Mr. Chesney and Mr. McAnally presented the school's fall PSAT results for 9th, 10th, and 11th grade students in English/Reading/Writing and Math, and answered clarifying questions from the Board. Mr. Chesney also provided the Board with additional information on Fall Semester pass rates by course and insight into trends and growth areas for the future.

Ms. Roberts provided a staffing update, as well as an overview of upcoming school events and activities.

ii. *Fall 2015 Parent Satisfaction Survey Results*

Mr. Chesney presented the Fall 2015 Parent Satisfaction Survey results, which show improvement compared to the prior fall in overall satisfaction, engagement, and excitement for the Canton Prep educational program. He noted that one area of focus last year – perceptions of the effectiveness of the school's discipline policies and overall school culture – improved greatly.

Mr. Berry asked the parents in attendance for their thoughts: the parents indicated that the transition to high school involves different expectations and activities for parent involvement than in the K-8 context they are familiar with. The Board and School Leadership Team discussed parent engagement and involvement.

e. Special Reports

i. *Charter School Grant Midyear Expenditure Report*

The Board reviewed the Midyear Expenditure Report.

ii. *Charter School Grant Budget Amendment #1*

The Board reviewed the Budget Amendment #1. Mr. McAnally explained that the budget amendment was reviewed and approved by the Board President for timely submission, and then brought to the full Board for review as well.

6. DISCUSSION ITEMS

a. 2016-17 Board Meetings Calendar

The Board reviewed and discussed the 2016-17 Board Meetings Calendar.

b. School Calendar Labor Day Waiver

The Board reviewed and discussed the current landscape regarding school calendars and the post-Labor Day start time requirement.

c. Board Member Re-Nominations

The Board discussed the upcoming term expirations of Carl Berry and Ted Lang. Mr. McAnally stated that he spoke to Mr. Lang prior to the meeting, and Mr. Lang indicated his willingness and desire to continue serving on the Board.

7. ACTION ITEMS

a. Approval of the 2016-17 Board Meetings Calendar

A motion was made by Ms. Franklin and supported by Mr. Lollo to approve the 2016-17 Board Meetings Calendar as presented. The motion was approved unanimously.

b. Nomination of Carl Berry for a 3-Year Term

A motion was made by Ms. Franklin and supported by Ms. Sherman to nominate Carl Berry for an additional 3-year term on the Board of Directors. The motion was approved unanimously.

c. Nomination of Ted Lang for a 3-Year Term

A motion was made by Ms. Franklin and supported by Ms. Sherman to nominate Ted Lang for an additional 3-year term on the Board of Directors. The motion was approved unanimously.

8. NEW BUSINESS

No new business was brought before the Board.

9. BOARD COMMENTS

Mr. Berry thanked the parents in attendance for their presence and valuable input.

10. PUBLIC COMMENT ON NON-AGENDA ITEMS

Mr. Remenap suggested that the School Leadership Team organize a student thank-you initiative to the Canton Township Police for their service to Canton Prep.

Ms. Koshowsky stated that the high teacher turnover this year is something parents are talking about. Mr. Chesney responded by agreeing that the concern is felt, and that each individual case is unique. He stated the School Leadership Team is actively working to improve the hiring and

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onboarding process, as well as better understand and improve the engagement level of instructional staff.

11. ADJOURNMENT

A motion was made by Mr. Lollo and supported by Ms. Franklin to adjourn the meeting. The motion was approved unanimously. The meeting was adjourned at 7:43 p.m.



Officer of the Board Signature