



# Emergency Drill Log – State of Michigan

School Name: Canton Prep H.S.

School Year: 2015-16

First Day of School: 9/8/15

Last Day of School: 6/16/16

**Fire Drills** – Five per year; three by December 1<sup>st</sup>; two in spring semester; reasonable time between drills

Deadline	Scheduled Date	Actual Date	Time	Notification Method Used	Weather conditions	Time to complete evacuation	Staff Initials
Dec. 1st	9/17	9/17	1:30 pm	Called FD Posted on Website	Sunny Warm	6 min - All 30 seconds Accounted For	MC
Dec. 1st	10/15	10/15	10:00 am		cool sunny	9 min - All Accounted	MC
Dec. 1st	11/19	11/20	1:40		cool Sunny	8 min	MC
2 <sup>nd</sup> Sem.	1/14	1/25	1:03		Sunny, cool	8 min	MC
2 <sup>nd</sup> Sem.	5/12	5/12	2:10 pm		Sunny, cool	8 min	MC

**Tornado Drills** – Two per year; one by December 1<sup>st</sup>; one in March

Deadline	Scheduled Date	Actual Date	Time	Notification Method Used	Weather conditions	Time to complete evacuation	Staff Initials
Dec. 1st	11/3	11/3	1:20		Clear/sunny	1 min	MC
March 31st	3/11	3/11	10:00 am			1 min	MC

**Lockdown Drills** – Three per year; one by December 1<sup>st</sup>; one after January 1<sup>st</sup>; one during passing time; one with coordination of local law enforcement

Deadline	Scheduled Date	Actual Date	Time	Notification Method Used	Time to complete drill	Staff Initials	Law Enforcement Signature
Dec. 1st	10/1	10/1	1:30	PD called	6 min	MC	N/A
June 1st*	2/10	2/10	1:11 pm		6 min	MC	N/A
June 1st	4/15	4/15	2 pm		7 min	MC	N/A

\* Not before January 1<sup>st</sup>

**\*\*Cooperation with local authorities is recommended for all drill types.\*\***

Certification of Completion (sign at end of year)

Signature of Staff Member Responsible for Drills: Matthew F. Chen