

*Canton Preparatory High School  
Board Meeting Minutes  
Wednesday, November 1, 2017 at 5:30 pm*

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Meeting held at:

Canton Preparatory High School  
46610 Cherry Hill Road  
Canton, MI 48188

BOARD OF DIRECTORS:

PRESENT

UNABLE TO ATTEND

Ted Lang – President	X	
Laura Mortier – Vice President	X	
Kwesi Betsarai – Secretary-Treasurer	X	

Non-Board Members Attending:

- 1) Dave Angerer – Director of Educational Services, PrepNet
- 2) Travis Batt – Principal, Canton Prep
- 3) Rajeshri Bhatia – Field Representative, GVSU
- 4) Mary Jo Boruta – Board Member Nominee
- 5) John LaFramboise – BDO (by phone)
- 6) Sean McAnally – Board Representative, PrepNet
- 7) Ann VanderLaan – Board Legal Counsel, Clark-Hill

1. CALL TO ORDER

Mr. Lang called the meeting to order at 5:33 p.m.

2. ROLL CALL AND APPROVAL OF AGENDA

Roll call was taken.

A motion was made by Ms. Mortier and supported by Mr. Betsarai to approve the agenda as presented. The motion was approved unanimously.

3. PUBLIC COMMENT

There were no public comments.

4. MANAGEMENT REPORTS

a. 2016-17 Audited Financial Statements (presented by BDO)

Mr. LaFramboise of BDO presented the FY2017 Audit Wrap-up report and FY2017 Audited Financial Statements, stating there were no surprises and that the financials were free of any material or immaterial misstatements.

b. School Leadership Report

Mr. Batt reported on Ms. Robert's baby son, who was born later in September. He shared other recent highlights including Spirit Week/Homecoming and hurricane relief fundraising.

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Enrollment was reviewed, and admissions events were highlighted including Step-Up Days, Open House, and Parent Night.

5. COMMENTS BY BOARD LEGAL COUNSEL

Ms. VanderLaan introduced herself and reviewed the legal landscape, including revisions to state policy on seclusion and restraint, changes to regulations regarding foster care and homeless students in schools in the reauthorization of the Elementary and Secondary Education Act, and legislation introduced in the state legislature regarding regional enhancement millages.

6. COMMENTS BY AUTHORIZER

Ms. Bhatia introduced herself, shared her background, and shared the requirements for the GVSU Academic Grant for the 2017-18 school year.

7. PUBLIC COMMENT

There were no public comments.

8. DISCUSSION ITEMS

a. 1<sup>st</sup> Quarter Financials and Invoices

The Board reviewed the 1<sup>st</sup> Quarter Financials and Invoices.

b. 2018-19 E-Rate Consortium Letter of Agency and CIPA Form 479

Mr. McAnally summarized the 2018-19 E-Rate documents for the Board's approval.

c. 2017-18 Amended Budget

The Board reviewed the proposed amendment to the 2017-18 school budgeted. Mr. McAnally stated that the amendment takes into account student enrollment, staffing, per-pupil enrollment, and other budget drivers that could only be estimated in the spring. He answered questions from the Board.

d. Fall 2017 Online and Dual Enrollment

The Board reviewed fall 2017 dual enrollment, and fall 2017 online enrollment outside the Michigan Virtual University (MVU) course catalog.

9. ACTION ITEMS

a. Approval of the September 6, 2017 Board Meeting Minutes

A motion was made by Ms. Mortier and supported by Mr. Betsarai to approve the September 6, 2017 Board Meeting Minutes as presented. The motion was approved unanimously.

A motion was made by Mr. Betsarai and supported by Ms. Mortier to:

- Approve the 2018-19 E-Rate Consortium Letter of Agency and CIPA Form 479 as presented;

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- Approve the 2017-18 Amended Budget as presented;
- Approve the FY2017 Audited Financial Statements as presented; and
- Approve the Fall 2017 Online and Dual Enrollment as presented.

The motion was approved unanimously.

10. BOARD COMMENTS

There were no Board comments.

11. PUBLIC COMMENT

There was no public comment.

12. ADJOURNMENT

The meeting was adjourned at 6:46 p.m.

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**Officer of the Board Signature**